

How to Register on the Mpls Parent Portal:

Since parents, students and teachers are all partners every child's education, we hope families will keep abreast of student progress and achievement in classes. To make this process easier, the district has created a "Parent Portal" giving families direct access to students' records in each class. Visit the **MPS Parent Portal** to:

- View your child's grades
- See your child's schedule
- Communicate with your child's teachers
- Stay current on homework, projects and deadlines
- View contact information

To sign up, follow these simple directions:

1. Go to: <http://parentportal.mpls.k12.mn.us/>
2. Read the directions (or follow these!)
3. In the large box at the bottom of the page, click on "**Then [click here](#) to create an account or login to the Parent Portal.**"
4. Select "New User Registration" in sidebar at right
5. Click "I accept" at the bottom of the user agreement.
6. Type in a 'USER NAME'--this is what YOU will use to log in to the site. Then type in your last and first names (PARENT NAME, and it must be a parent name that was on the student's school registration papers). Enter a password that you can remember (you can even make it your USER NAME!) and then a current email address for yourself. Below, enter your student's ID#, name, and birthdate. The birthdate entry field is a little touchy; it is in 11/01/2000 style format. Add as many students as you have in 7-12 grade.
7. Click ok. You're almost done! You will receive a confirmation message at your email.
Example: Welcome and thank you for registering with Discovery Portal. The following is your login information:
Username: **FORESTER**
Password: **forester**
Please use the following key to activate your account:
Confirmation Key : **8PR8WBML51**
8. On your 'registration successful' page, select 'Click here to begin'
9. This takes you to the portal log in page which you may want to bookmark:
https://sisportal.mpls.k12.mn.us/discovery_portal.aspx
10. Log in with your USER NAME and password and on the next screen it will ask you for your confirmation key. Enter it and you should see your student's page!!

FACT: Students perform better when their parents monitor their progress!